

McLean County Museum of History

“All About Normal: A Civic Academy” Collection

Processed by
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Summer 2013

Collection Information

VOLUME OF COLLECTION:	1 Box
COLLECTION DATES:	2006-2008
RESTRICTIONS:	None
REPRODUCTION RIGHTS:	Permission to reproduce or publish material in this collection must be obtained in writing from the McLean County Museum of History
ALTERNATIVE FORMATS:	None
OTHER FINDING AIDS:	None
LOCATION:	Archives

Brief History

The Normal City Council approved creating the “All About Normal” Civic Academy on October 16th, 2006. The academy provided an opportunity for interested residents to learn about the inner workings of town government. And the town might identify residents interested in working on town commissions and committees. The first session began on the evening of February 28th, 2006 for the first class of 20 participants. The Town repeated the Academy in future years.

Scope

The collection consists of presentations, reports, brochures, pamphlets, and newspaper articles.

Box and Folder Inventory

Folder 1: Class #1: The Nuts and Bolts of Local Government

- 1.1 Itinerary – Feb. 28th, 2007; Location: Normal City Hall; 100 E. Phoenix Ave.
- 1.2 Town of Normal Organizational Overview
- 1.3 The Council-Manager Form of Government brochure
- 1.4 Town of Normal Department functions, 3pages
- 1.5 Town of Normal Boards, Commissions & Committees, 4 pages

Folder 2: Class #2: Public Safety 101

- 2.1 Itinerary – March 7th, 2007; Location: Fire Department Headquarters; 1003 E. College Ave.
- 2.2 Normal Fire Department photocopy of Power Point presentation, including handwritten notes, 11 pages
- 2.3 Normal Police Department photocopy of Power Point presentation, including handwritten notes, 6 pages
- 2.4 Normal Police Department Five Year Crime Trends, 2 pages
- 2.5 Normal fire Department 2006 Annual Report by Fire Chief, Jim Watson

Folder 3: Class #3: All Fun and Games

- 3.1 Itinerary – March 14th, 2007; Location: Children’s Discovery Museum; 101 E. Beaufort
- 3.2 Children’s Discovery Museum brochure, Summer 2007 Newsletter Volunteer Opportunities
- 3.3 Ironwood Golf Course brochure, including fees insert
- 3.4 Constitution Trail brochure
- 3.5 Children’s Discovery Museum Birthday Parties; Family Pass-holder Information
- 3.6 Town of Normal Parks and Recreation 2006 Annual Report, 56 pages

Folder 4: Class #4: Streets and Utilities

- 4.1 Itinerary – March 21st, 2007; Location: Police Department Training Room; 100 E. Phoenix Ave.
- 4.2 Town of Normal Public Works Department 2007 Facts brochure
- 4.3 Town of Normal Recycle Program Information brochure
- 4.4 Town of Normal Public Works Department Organization chart
- 4.5 Uptown Normal Public Surface Parking map
- 4.6 Public Works – Annual Report for the Year 2006, 29 pages
- 4.7 Water – Water Department Annual Report 2006, 13 pages

Folder 5: Class #5: Dollars & Sense

- 5.1 Itinerary – March 28th, 2007; Location: Normal Police Department, 100 E. Phoenix Ave.
- 5.2 Town of Normal Taxes Collected By Businesses, March 28, 2007, 3 pages
- 5.3 Hard Choices: The Town of Normal Budget Game, 9 pages
- 5.4 Town of Normal Town Finances, Planning, Revenues, Expenditures, presented by Ron Hill, Finance Director, March 28, 2007
- 5.5 Town of Normal, Illinois Management Discussion and Analysis (continued), 9 pages

- 5.6 Town of Normal – Trend Evaluation of Financial Condition, presented by Ron Hill, Finance Director, March 28, 2007
- 5.7 Town of Normal – Town Finances, Debt, Uptown information, presented by Ron Hill, Finance Director, March 28, 2007
- 5.8 Budget Process, 58 pages

Folder 6: Class #6: Planning for the Future of Normal

- 6.1 Itinerary – April 4th, 2007; Location: Normal Police Department, 100 E. Phoenix Ave.
- 6.2 Email from Geoff Fruin, Assistant to the City Manager, meeting reminder
- 6.3 Town of Normal Inspection Department, January 2007 Handbook, 52 pages, with Town of Normal Zoning Map 2007 insert

Folder 7: Class #7: Miscellaneous

- 7.1 Itinerary – April 11th, 2007; Location: Normal Theater; 209 North Street
- 7.2 Town of Normal Historic Properties, single page by Town of Normal Engineering Dept., September, 2003
- 7.3 Town of Normal Environmental Stewardship Policy, 1 page, double sided
- 7.4 Proposed Agenda For Town Council Meeting, April 16th, 2007, 7:00 p.m.
- 7.5 Council meeting April 16th, 2007; Proclamation, Town of Normal, Illinois
- 7.6 Minutes of the Regular Meeting of the Normal Town Council held in the Council Chambers, Normal City Hall, 100 East Phoenix –Monday, April 2, 2007
- 7.7 Geoff Fruin Assistant to the City Manager business card
- 7.8 Nora Dukowitz, Uptown Marketing Manager business card
- 7.9 All About Normal – Empowering Residents Through Education brochure, hand dated October 17, 2006, 2 copies
- 7.10 “Civic Academy Gets Council’s Vote” by Mary Ann Ford, *Pantagraph*, October 17, 2006
- 7.11 “All About Normal Class of 2008 honored at City Hall” incl. photo, *Pantagraph*, ; Page 11, May 22, 2008
- 7.12 “Students Gear Up To Tackle Normal Government Class” by Mary Ann Ford, *Pantagraph*, undated
- 7.13 Handwritten steno notes, by Amy Miller, 6 pages
- 7.14 2007 “All About Normal: Participants, listing 22 individuals
- 7.15 Digital photo of the graduates of the first “All About Normal: A Civic Academy”
- 7.16 Town of Normal *Newsline*; Vol. 22 Issue 1 pages 1 and 2
- 7.17 Town of Normal *Newsline*; Vol. 23, Issue 2, page 2
- 7.18 *The Normalite*, Vol. 104, No. 26, April 19, 2007, page 1
- 7.19 News in Brief, “Applications Taken For Town Workshop; *Pantagraph*, Jan. 4th, 2008
- 7.20 Parking in the Town of Normal: A Brief Guide to Rules and Regulations, 2 copies
- 7.21 Uptown Normal Parking & Construction Map
- 7.22 NAN: Neighbors Association of Normal brochure
- 7.23 Uptown Normal Update, October 2007
- 7.24 Jim Browne, radio personality for WGLT Radio, email to visit studio for interview
- 7.25 Top 10 Cities – Sustainability, info A. Miller forwarded to Geoff Fruin
- 7.26 Urban Design, info I forwarded to Geoff Fruin
- 7.27 Normal, Illinois Uptown Renewal Projects map